

FirstVoices Language Recorder Training

Audio Recording Steps

- 1. Set up audio equipment
- 2. Open Audacity
- 3. Audacity \rightarrow Preferences \rightarrow Set preferences (I/O):
 - Playback with headphones Edirol 25AE
 - Playback with internal speakers Built in Output
 - Recording device Edirol 25AE
 - Channels Mono (one mic)
- 4. Do a level check (-12; between -0.5 and 0.5)
- 5. Record
- 6. Edit \rightarrow Duplicate and under audio track \rightarrow make stereo track
- 7. Effects \rightarrow Compress and Normalize
- 8. Tracks or Project \rightarrow Add label at selection
- 9. File \rightarrow Export as .wav
- 10. File \rightarrow Export as .mp3
- (Multiple labels? File \rightarrow Export multiple for .wav and .mp3)
- 11. Upload .mp3 file to FirstVoices
- (no special characters or spaces in file names)